



WOODLANDS
D A I R Y

TO : ALL STAFF
FROM : R HUTTON
DATE : 6 May 2020

SOCIAL RESPONSIBILITY PROJECTS: 2021

The Board of Directors will discuss proposals for Social Responsibility Projects at their meeting in August 2020.

As an employee of Woodlands Dairy, you are invited to submit a proposal for an organisation, which is involved in community work in the Kouga region. **Application forms are available at the Reception Desk or on the Woodlands Dairy website.**

There must be supporting documentation attached to your proposal for example:

- Full description of the organisation, with contact details – telephone numbers, address and person in charge of project;
- The service they render to the community, giving examples of what they have accomplished so far or are hoping to accomplish;
- Any further information which would add to the application.

Information to be submitted to Carmelia Miles, by 30 June 2020.

Late applications cannot be accepted. A decision was taken by the Board that only projects related to people (education and health) would be considered.

For additional information and if anyone is interested in making themselves available to be part of the social responsibility committee, please contact Carmelia Miles. In the meantime, we request staff to continue supporting our current social responsibility projects and thank you for your involvement.

Kind regards


RICHARD HUTTON
GM : HUMAN RESOURCES